

## Start Right Courses

### Business Administration (Transfer Plan)

Meta Major	<i>Business</i>
Bachelor's Major Intended	<i>Business Economics, Finance, General Business Management, Marketing, Real Estate</i>
Valencia Degree	<i>Associate in Arts</i>

#### Start Right

This guide outlines coursework to be chosen **within the first 18 credits** for students who plan to complete an **Associate in Arts** degree at Valencia College.

#### Business Administration

This transfer plan is designed to help you prepare to transfer to a Florida public university as a junior to complete a four-year Bachelor's degree in Business Administration. For specific transfer information, meet with a Valencia advisor to review your transfer plans, and check the transfer institution catalog for specific degree requirements. Students are strongly encouraged to take electives that relate to their intended Bachelor's degree program.

#### Start Right Courses

Choose from these courses for your first 18 credit hours at Valencia College (your first 2-3 terms). You do not have to take all of these courses.

ECO 2013	PRINCIPLES OF ECONOMICS-MACRO	3 credits
SLS 1122	NEW STUDENT EXPERIENCE	3 credits
ENC 1101	FRESHMAN COMPOSITION I	3 credits
SPC 1608	FUNDAMENTALS OF SPEECH	3 credits
<b>OR</b>		
SPC 1017	INTERPERSONAL COMMUNICATION	3 credits
MAT 1033C (or higher)	INTERMEDIATE ALGEBRA	3 credits
CGS 2100C	COMPUTER FUNDAMENTALS AND	3 credits
<b><u>Choose one:</u></b>		
AST 1002	ASTRONOMY	3 credits
BSC 1005	BIOLOGICAL SCIENCE	3 credits
BSC 1005C	BIOLOGICAL SCIENCE COMBINED	4 credits
CHM 1020	CHEMISTRY IN EVERYDAY LIFE	3 credits
ESC 1000	EARTH SCIENCES	3 credits
PHY 1020	CONCEPTUAL PHYSICS	3 credits
EVR 1001	INTRODUCTION TO ENVIRONMENTAL SCIENCE	3 credits
<b><u>Choose one:</u></b>		
ARH 1000	THE VISUAL ARTS TODAY	3 credits
HUM 1020	INTRODUCTION TO HUMANITIES	3 credits
THE 1000	INTRODUCTION TO THEATRE	3 credits
PHI 2010	PHILOSOPHY	3 credits
LIT 1000	INTRODUCTION TO LITERATURE	3 credits

## Start Right Courses

### How many courses should I take?

Enrollment is based on credit hours, not the total number of classes you take.

**Full-Time:** 12 or more credit hours is a full-time course load.

A typical first semester of classes will be 4 courses for full-time students.

**Part-Time:** 11 or fewer credit hours is considered a part-time course load.

A typical first semester of classes will be 2 courses for part-time students.

### How should I choose my class schedule?

- **If you are required to take developmental education courses, you must enroll in them first.**
- **Take one course per subject per term**  
Valencia recommends students take **only one course per subject per term**, especially if the courses are "Gordon Rule" (writing intensive). This will help students maintain a balanced class schedule.
- **Complete a course sequence without interruption**  
Valencia also recommends that once students **begin a course sequence, they complete it without interruption**. Course sequences are cumulative and each new course will build upon the material learned in the previous course. Thus, you may not want to take breaks in between classes in subjects like math, science, or writing (to name a few).
- **Plan to study two hours for every hour you are in class**  
The decision about the best course load for you in any given term should be based on the **amount of time** you have available to complete your academic work. As a general rule, you should plan to allow for at least two hours of study outside of class for every one hour you are in class. Following this rule, you would need to plan for 24 hours a week outside of class for the semesters in which you take 12 credit hours for a total of 36 hours per week devoted to college.

## MY Education Plan

### How do I know which classes to take for my degree?

- See all the courses required for your degree in **My Education Plan** in Atlas
- Develop a term-by-term plan to complete your degree with **My Education Plan** in Atlas <https://atlas.valenciacollege.edu/>

### Full Degree Requirements

Valencia Catalog (Your year of entry 2016-17) [valenciacollege.edu/catalog](http://valenciacollege.edu/catalog)

Transfer Plan [http://valenciacollege.edu/aadegrees/premajors\\_list.cfm](http://valenciacollege.edu/aadegrees/premajors_list.cfm)

### Advising

Look in Atlas ("Courses" tab, "Academic Profile") for your assigned advisor. Your advisor can help you stay on the right pathway toward your degree.

**Contact your Academic Advisor at least once a term.** Advising Centers on each Campus:

East	Bldg. 5, Room 210
Lake Nona	Bldg. 1, Room 149
Osceola	Bldg. 2, Room 140
West	SSB, Room 110
Winter Park	Bldg. 1, Room 210