CALL FOR SESSIONS

ATE@20: Sustaining Success and Advancing Innovation

October 23-25, 2013 | Omni Shoreham Hotel | Washington, DC

The agenda for the 2013 ATE Principal Investigators Conference offers opportunities for leaders from ATE projects and centers to conduct panel presentations and facilitate discussion sessions. Please read the session guidelines below. The submission deadline is Wednesday, August 21.

Session Criteria

Sessions will be selected based on their strong alignment with the conference theme, ATE@20: Sustaining Success and Advancing Innovation, and the ability of session leaders to:

• Share case studies, experiences, promising strategies, and lessons learned that demonstrate project impact in relation to program development, leadership, dissemination, innovation, and/or sustainability.
• Focus on learning experiences and promising strategies that are common or relevant across disciplines and different project areas.
• Engage participants in interactive, hands-on learning activities and provide take-away resources that participants can use in their own programs.
• Emphasize collaboration among ATE centers or projects.

Session Tracks

In keeping with the conference theme, session submissions are encouraged in the following seven tracks.

• Track 1: ATE@20 – Sustainability, Connectivity, and “Spreading the Word”
  Examples of content in this category may include: strategies for sustaining and scaling programs; engaging partners; increasing the number of students entering and graduating from a program; developing career pathways; and marketing technical programs to external constituents such as students, secondary schools, guidance counselors, parents, funders, and/or the community.

• Track 2: Developing STEM Leaders in Innovation
  Examples of content in this category may include: faculty development for secondary school teachers and community college faculty; methods and models for professional development; faculty externships; leadership development; and mentoring programs.

• Track 3: Access to Success – Strategies for Teaching, Learning, and Student Support
  Examples of content in this category may include: problem or case-based learning; internships; bridge programs; dual-enrollment; online learning and its impact on physical space and classroom design; virtualization; MOOCs; assessment strategies and resources; and addressing the needs of 21st century learners.

• Track 4: Best Practices in Administration of Programs
  Examples of content in this category may include: project and fiscal management; meeting evaluation and accountability challenges; assessment strategies; and establishing IRBs.

• Track 5: Advancing Innovation through STEM Research
  Examples of content in this category may include: strategies for conducting institutional and educational research; partnering with four-year colleges on student learning outcomes; and integrating undergraduate research into the classroom.

• Track 6: Business and Industry Connections - The Community College Role in Workforce and Economic Development
  Examples of content in this category may include: developing and supporting industry partnerships; responding to industry trends; addressing emerging career fields and workforce development needs; and implementing entrepreneurship and innovation strategies.

• Track 7: Worldwide Perspectives and Practices – ATE Goes Global
  Examples of content in this category may include: international programs and practices; how to develop international partnerships; incorporating global competencies into STEM curriculum; and faculty and student exchange.
**Session Formats**

Proposals will be accepted as either a: workshop session, discussion session, or breakfast roundtable as described below.

**Workshop**

A workshop session should involve two, but no more than three presenters and an optional moderator. Preference will be given to sessions that involve presenters that represent different projects and centers. Session proposals that focus solely on a general report out of a project’s or center’s activities will not be accepted. The session must allow for audience participation and interaction, and share promising strategies and lessons learned in accordance with the session criteria.

- **Session Length:** 75 minutes
- **Time Slots:** Thursday, October 24 from 2:30 – 3:45 p.m. or 4:00 – 5:15 p.m.
- **Session Capacity:** Varies, up to 50 people
- **Maximum Number of Presenters:** 3 presenters/1 moderator (optional)
- **AV Provided:** Presenters may request the use of a laptop computer, LCD projector and screen, and/or a flip chart with markers prior to the conference.

**Discussion**

The discussion session format offers an interactive venue for ATE grantees to share promising practices and lessons learned with other members of the ATE community, to network, share insights, and explore ways to collaborate. Discussion moderators serve as facilitators of interactive, substantive discussions and small group activities. In order to provide maximum opportunity for small group discussion, moderators must keep any introductory remarks to no more than 15 minutes and use those remarks to frame the discussion.

- **Session Length:** 75 minutes
- **Time Slots:** Thursday, October 24 from 2:30 – 3:45 p.m. or 4:00 – 5:15 p.m.
- **Session Capacity:** Varies, up to 30 people
- **Maximum Number of Moderators:** 2 people
- **AV Provided:** There is no AV provided for discussion sessions. Flip charts and markers are available if requested prior to the conference.

**Breakfast Roundtables**

Breakfast roundtables provide a forum for informal discussion of a topic among a small group. Attendance is first-come, first-served and limited to a maximum of 10 people including the moderator seated around one round table.

- **Session Length:** 60 minutes
- **Time Slots:** Thursday, October 24 or Friday, October 25 from 7:45 – 8:45 a.m.
- **Session Capacity:** 10 people including the moderator seated around one table
- **Maximum Number of Moderators:** 1 person
- **AV Provided:** There is no AV provided for breakfast roundtables.

**Leader and Facilitator Responsibilities for Reporting**

Session leaders must capture the notes or key ideas shared at their sessions and submit a brief report to AACC following the conference along with copies of any presentations or handouts. A sample format for reporting will be provided prior to the ATE PI Conference. The materials will be included in the conference proceedings and posted to the website.

**How to Submit a Session Proposal**

All proposals must be entered online at [www.aacc.nche.edu/2013ATESessions](http://www.aacc.nche.edu/2013ATESessions). The deadline for submissions is Wednesday, August 21.

Required information for all session proposals includes:

A. Submitting center(s) or project(s)
B. Contact information for all presenters/moderators
C. Session Title
D. Session Description/Program Abstract
   100-word session description including a statement on how this session will engage participants
E. Discussion Questions – 2-3 discussion questions that the session will address
F. Session Outline - An outline can include a session agenda, participant learning outcomes, list of activities, and any handouts or materials to be distributed

Participants will be notified about the proposals that have been accepted for the conference and the session schedule by Monday, September 23.

For more information, please see [www.aacc.nche.edu/2013ATE Sessions](http://www.aacc.nche.edu/2013ATE Sessions) or contact Ellen Hause at [ehause@aacc.nche.edu](mailto:ehause@aacc.nche.edu).
ATE Projects
Each ATE project will receive two complimentary registrations. Projects may also bring up to three additional people, each of whom must pay a $300 registration fee. ATE projects may register up to a maximum of five people to attend the conference. For the purposes of this invitation, renewals of a previous grant count as only one project or center.

ATE Regional, Resource, and National Centers
Each ATE center will receive two complimentary registrations. Centers may also bring up to five additional people, each of whom must pay a $300 registration fee. ATE centers may register up to a maximum of seven people to attend the conference. For the purposes of this invitation, renewals of a previous grant count as only one project or center. Please note that ATE center planning grants are counted as an ATE project.

Multiple ATE Grants
Colleges or institutions with more than two ATE grants can register up to a maximum of 15 people to attend the conference. Multiple projects or centers will receive a maximum of five complimentary registrations. They may also bring up to ten additional team members, each of whom must pay a $300 registration fee.

ATE Projects and Centers in No-Cost Extensions
ATE projects and centers in no-cost extensions may be invited to attend the event as space permits. Invited projects and centers in no-cost extensions can bring up to two people to attend the conference, each of whom must pay a $300 registration fee.

Registration Substitution and Cancellation Policy
Please note that all participant registrations that require payment are responsible for their registration fees if they do not cancel and do not attend the conference. Participant substitutions can be made at any time by emailing ate@aacc.nche.edu. Refunds minus a $25 cancellation fee will be made after the conference for cancellations received in writing by Friday, October 11, 2013. No refunds will be issued for cancellations received after October 11, 2013.

Important Deadlines

<table>
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<tr>
<th>Event</th>
<th>Date</th>
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<tr>
<td>Call for Sessions</td>
<td>August 21, 2013</td>
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<tr>
<td>Student Application Submission</td>
<td>September 10, 2013</td>
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<td>Showcase Session Space and AV Reservation</td>
<td>September 19, 2013</td>
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<td>Conference Registration</td>
<td>September 26, 2013</td>
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<td>Hotel Reservations</td>
<td>September 26, 2013</td>
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Hotel & Travel Information

Lodging
The conference will be held at the Omni Shoreham Hotel, 2500 Calvert Street, NW, Washington, DC (phone 1-800-THE-OMNI or 202-234-0700). All participants are responsible for making their own hotel reservations. Reservations can be made online through the “Hotel and Travel” page of the ATE Conference Web site or by calling 1-800-545-8700. When calling the hotel, be sure to say that you are a part of the ATE Conference. You will be required to provide a credit card number to guarantee your room and cover any incidental fees accrued during your stay. Please make your own hotel reservations before Thursday, September 26. If reservations are not made by September 26 (the cut-off date for guaranteed room reservations and special conference rate), you will be responsible for any difference in room costs above the conference rates.

Hotel Costs
AACC will cover lodging expenses for designated participants: two rooms for projects and two rooms for centers for the nights of October 23 and 24. Colleges or institutions with more than two ATE grants will receive lodging expenses for a total of five rooms for the nights of October 23 and 24. These rooms will be billed to the AACC master account following the September 26 cut-off date, but incidental expenses are the responsibility of the attendees.

Hotel Costs and Designated Participants
The participants that register as complimentary on a grant (two for projects and two for centers) will automatically have the cost of their hotel rooms for the nights of October 23 and October 24 charged to the AACC master account. If a project or center would like to assign their complimentary room nights to individuals that are not receiving the complimentary registrations as part of their grants, please email that request to ate@aacc.nche.edu by September 26 so AACC can properly code the hotel reservation list.

Additional Room Costs
The cost of additional rooms (reserved by September 26) is $239.00 (single/double) plus tax and will be billed to the individual. Meeting participants who would like to come early or stay late may do so and pay the cost of additional room nights at the rate of $239.00. The hotel will honor this room rate three days prior and three days after the conference dates subject to availability.

Travel
All attendees are responsible for their own travel arrangements. The closest airport to the hotel is the Washington Reagan National Airport (DCA), which is accessible by the Washington Metrorail system. The Omni Shoreham is conveniently located one block south of the Woodley Park Station on the red line of the Metrorail. Other area airports include Baltimore-Washington International (BWI) or Washington Dulles (IAD). For information on taxi and shuttle service from area airports, please see the ATE Conference web site at: www.aacc.nche.edu/2013ATE.

Conference Meals
The following meals will be provided at the conference.

<table>
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<tr>
<th>Date</th>
<th>Meal</th>
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<tr>
<td>Wednesday, October 23</td>
<td>Evening reception</td>
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<tr>
<td>Thursday, October 24</td>
<td>Continental breakfast, lunch</td>
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<tr>
<td>Friday, October 25</td>
<td>Continental breakfast, lunch</td>
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Each project or center may nominate up to two students or recent alumni to attend the conference by having him or her submit the attached registration form or by applying online at www.aacc.nche.edu/2013ate/studentapplication. The application must be completed and submitted to AACC by Tuesday, September 10.

A review committee will evaluate the applications received and select up to 50 students to attend the conference. AACC will notify these individuals by Friday, September 13. If your nominee is chosen, your institution is expected to cover his or her transportation costs to and from the conference.

Students/alumni are expected to prepare a display related to their program of study or their current work for a showcase session, participate in student conference sessions, and attend a recognition breakfast.

Please alert your project team members about this opportunity for students/alumni, and encourage someone who has been affected by your ATE project to apply. Individuals selected through this application process do not count toward the maximum participants a center or project can bring to the conference.

Pre-Conference Workshops

Wednesday, October 23

Five optional pre-conference workshops will be held on Wednesday, October 23. Advance registration and a fee are required for all attendees. Please see the conference web site for workshop descriptions and further information.

Workshop A: Getting Started for New Grantees  
1:00 – 5:00 p.m.  
Registration Fee: $50.00

Workshop B: Advancing Innovation and Disseminating Impact: How to Spread the Word  
1:00 – 5:00 p.m.  
Registration Fee: $50.00

Workshop C: Follow the Money: Strategies for Leveraging ATE Grant Funding  
1:00 – 4:00 p.m.  
Registration Fee: $50.00

Workshop D: Increasing Your Web and Social Media Impact  
1:00 – 4:00 p.m.  
Registration Fee: $50.00

Workshop E: Strategies for Meaningful Interpretation of ATE Evaluation Data  
1:00 – 4:00 p.m.  
Registration Fee: $50.00
All projects and centers are strongly encouraged to present a display that captures the purposes and products of their programs. The displays will be divided into three sessions; one center showcase and two project showcases. The showcase sessions are key components of the conference. They provide grantees an opportunity to exhibit their programs and share information with other programs, and with non-ATE guests at the conference. These showcases are a highlight of the conference, so please spend time developing and assembling your displays to show your work to its best advantage.

Showcase Space and AV Reservations
Space for the showcase sessions MUST be reserved by Thursday, September 19, 2013. Showcase reservations and AV requests can only be submitted online through the “Showcase Session” page of the ATE Conference web site or by going to www.aacc.nche.edu/2013ATEShowcase. Showcases must be confined to the space assigned by AACC.

ATE Projects
Each ATE project will be assigned an 8’ x 10’ booth with an 8’ high backwall, 3’ high side drape, one 6’ x 30” table, and two chairs. Participants will have a one-hour set-up period before the session and a 45-minute tear-down period immediately following the session.

ATE Centers
The ATE center showcase session will include all of the ATE regional, national, and resource centers. Each center will be assigned a 20’ x 10’ booth, with an 8’ high backwall, 3’ high side drape, two 6’ x 30” tables, and two chairs. Participants will have a two-hour set-up period before the session and a 45-minute tear-down immediately following the session.

New ATE Grantees
New grantees are not required to participate but may do so if they wish.

Booth Audio/Visual
All project and center booths will be provided with access to electricity. In addition, AACC can provide limited AV resources at no cost to showcase participants. Project and center booths may reserve one of the following:

- DVD and 24” Television
- 17” LCD Flat Screen Computer Monitor
  (Monitor Only)
- Projection Screen (Screen Only)

Poster board and pins are not available. Please note that any cancellation of showcase equipment requests must be received in writing by October 11. Colleges and institutions will be invoiced following the conference for any equipment that they order but do not use on site. If you require equipment not listed above, you must cover the costs and make arrangements yourself with the conference AV company.

Internet connections are not available through AACC, but you may make your own arrangements and pay for this expense through the hotel directly. Please see the exhibitor kit for more details.

Showcase Shipping Information
All fees and shipping arrangements are the responsibility of the conference attendee and must be handled through the conference’s exposition services company. Please refer to the “Showcase Session” page of the conference web site to download a showcase exhibitor kit with detailed information including shipping and handling rates.
**Student/Alumni Information**

**Principal Investigators:**
Please pass this information on to current students or recent alumni whom you would be willing to sponsor to attend the ATE PI conference in October 2013. Each project and center may nominate up to two students to apply to AACC for conference registration fees and lodging costs.

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Dear Student or Recent Alumni:

As an outstanding student or recent alumni of a technological education program supported by the National Science Foundation (NSF), you have been nominated to receive a scholarship to attend a national conference: **Advanced Technological Education (ATE), Principal Investigators Conference, October 23-25, 2013, Omni Shoreham Hotel, 2500 Calvert Street, Washington, DC.**

The American Association of Community Colleges (AACC), in collaboration with NSF, is hosting this conference. The conference will highlight students like you and their participation in ATE programs and related activities in science, technology, engineering, and mathematics.

Please go to [www.aacc.nche.edu/2013ate/atestudentapplication](http://www.aacc.nche.edu/2013ate/atestudentapplication) or use the Student/Alumni Application Form to apply to attend. A limited number of applicants, representing ATE projects across the nation, will be selected to participate. If you are selected, your conference registration fee and lodging costs for two nights, October 23 and 24 will be paid by AACC. Your sponsoring college will cover your travel costs.

If you are selected to attend, you will be required to:
- participate in a student orientation webinar on Thursday, September 19, 6:00 – 6:30 p.m. (ET) or view the recorded version of the webinar on AACC's web site prior to attending the conference;
- participate in a student/alumni recognition breakfast on Thursday, October 24, 7:30 – 8:45 a.m.;
- participate in a project showcase session on Thursday, October 24, 12:00 – 2:15 p.m. OR Friday, October 25, 10:00 a.m. – 12:15 p.m.

Students who have attended past ATE conferences have enjoyed the project showcase sessions, where you can share information about your program of study and career path. Our attendees find that it is a good time to network with students. For the showcase sessions, students from the same ATE project and center will share a 6’ x 30” table to display materials related to your program of study. Poster boards and pins will be provided for student display purposes; and we also will provide access to electrical outlets. You may request one piece of audiovisual equipment such as a DVD player/television or a LCD computer monitor per booth. Internet connections will not be provided.

If you are interested in applying for a scholarship to attend this national meeting, please apply online or complete the attached application form and return it to AACC by **Tuesday, September 10, 2013**. A review committee will judge applications, and students selected to participate will be notified by Friday, September 13, 2013.

To provide an overview of the conference and further information about student involvement, AACC will host a “Student Orientation Webinar” on **Thursday, September 19, 2013 at 6:00 p.m. ET**. This webinar will also be available to view and download on the AACC web site following its air date. Further information on the webinar, including access instructions, will be distributed with the student acceptance letters.

Congratulations on your skills and accomplishments that have been recognized through this nomination. We hope you will consider applying to join other students/alumni, ATE program leaders, and representatives from industry and government in Washington, DC in October as we celebrate the ATE program.

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Ellen Hause
Director for Innovative Learning and Student Success
1. Student Name
   Nickname/Name for Badge
   Institution
   Student's Street Address
   City __________________________ State __________ Zip Code _________________
   Telephone ____________________ Fax ________________________________
   Email __________________________

2. Principal Investigator Name (or nominating contact)
   Institution __________________________ ATE Grant Award # (required) ______________
   Street Address __________________________
   City __________________________ State __________ Zip Code _________________
   Telephone ____________________ Fax ________________________________
   Email __________________________

3. Please list your name as you would like it to appear on a formal recognition certificate and in the conference program. Please print clearly so we can acknowledge you correctly.
   __________________________

4. Please list your field of study, education major, and/or certificate or degree program.
   __________________________

5. Are you a current student of a community college? Yes____ No____

6. Are you a current student of a four-year university? Yes____ No____
   If yes, did you transfer from a community college? Yes____ No____

7. What are your educational and/or career goals? (250 words; or attach to separate page)
   __________________________

8. Have you attended the ATE Conference before? Yes___ No____

9. What are your goals for attending the ATE Conference? What do you expect to get from it? (250 words; or attach to separate page).
   __________________________

10. Please indicate if you would be willing to present as part of a student panel or roundtable session at the conference. Yes_____ No_____ 
    If yes, please list 2-3 topic areas on which you would like to present.
    __________________________

11. Student/Alumni Signature __________________________ Date __________
    Principal Investigator Name __________________________
    Principal Investigator Signature __________________________ Date __________

Please mail, email, or fax this form to the address at right to arrive by Tuesday, September 10:
Attn: Linda Pierre
American Association of Community Colleges
One Dupont Circle, NW Suite 410
Washington, DC 20036-1176
Phone: 202-728-0200 Ext. 257
Fax: 202-513-8229
Email: ate@aacc.nche.edu
Conference Registration Form

Deadline: Thursday, September 26, 2013

ATE Projects: Each ATE project will receive 2 complimentary registrations. Projects may bring up to 3 additional people, each of whom must pay a $300 conference fee. ATE projects may register up to a maximum of 4 people to attend the conference.

ATE Centers: Each ATE center will receive 2 complimentary registrations. Centers may bring up to 5 additional people, each of whom must pay a $300 conference fee. ATE centers may register up to a maximum of 7 people to attend the conference.

ATE Projects and Centers in No-Cost Extensions: Invited projects and centers in no-cost extensions can bring up to two people to attend the conference, each of whom must pay a $300 registration fee.

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**Grant Award Number:** (Required)  
**Principal Investigator:**  
**Co-Principal Investigator:**  
**If not PI, list PI name:**  
**Registration Type**  
**Comp Q Paid Q**  
**(AACC will verify)**

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<td>Phone</td>
<td>Fax</td>
<td>Email (registrant's email only)</td>
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Do you have a disability/dietary need that requires special accommodations? Yes No

Do you give AACC permission to share your contact information and email address with other ATE conference participants? Yes No

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**Registration Rates**

- **Paid Registration:** $300
- **Spouse:** $150
  (This include access to exhibit hall/meal events only)

**Pre-Conference Workshops**

- **Wednesday, October 23, 2013 at 1:00 p.m.**
  - A: Getting Started for New Grantees: $__________
  - B: Advancing Innovation and Disseminating Impact: How to Spread the Word: $__________
  - C: Follow the Money: Strategies for Leverging ATE Grant Funding: $__________
  - D: Increasing Your Web and Social Media Impact: $__________
  - E: Strategies for Meaningful Interpretation of ATE Evaluation Data: $__________

**Spouse Information** (Complete only if paying Spouse Registration Fee)

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**Emergency Contact Information**

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**Payment Information**

- Checks enclosed (Payable to AACC)
- Submit via fax: (202) 513-8229
- Mail to: AACC: ATE PI Conference  
  PO Box 75263  
  Baltimore, MD 21275  
  Tax ID: 53-0196569

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**Signature**

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Cancellations, substitutions and refunds requests must be made in writing to AACC:  
2013 ATE PI Conference, One Dupont Circle, NW, Suite 410, Washington, DC 20036 or email to ate@aacc.nche.edu. All refund requests must be received by October 11, 2013. Refund will be minus the following cancellation fee: $25. After October 11, 2013, no refunds will be given. Approved refunds will be processed after October 31, 2013. Participant substitutions can be made at any time. The AACC Privacy Policy is available on the AACC web site.

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**Demographic Information**

Is this your first time attending the ATE Conference? Yes No

What is your grant’s disciplinary area? (Please select one.)

- Agriculture, Environment, and Natural Resources
- Biotechnology
- Chemical Processing and Refining Technology
- Energy Production and Energy Efficiency
- Engineering Technology
- Geospatial Technology
- Information and Communication Technology
- Information Assurance, Secure Logistics and Forensics
- Learning and Evaluation
- Manufacturing Technology
- Micro and Nanotechnologies
- Research and Outreach
- Teacher Preparation
- Other: ________________________________

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**ATE Grant Funding**

- A: Getting Started for New Grantees  
  - B: Advancing Innovation and Disseminating Impact: How to Spread the Word  
  - C: Follow the Money: Strategies for Leverging ATE Grant Funding  
  - D: Increasing Your Web and Social Media Impact  
  - E: Strategies for Meaningful Interpretation of ATE Evaluation Data  
  - F: Advanced Technological Education: Education and Workforce Development  
  - G: Program Planning, Assessment, and Evaluation  
  - H: Program Development, Sustainability, and Outreach  
  - I: Public Understanding of Science and Technology
About ATE
Funded by the National Science Foundation, the Advanced Technological Education (ATE) program endeavors to strengthen the skills of technicians, whose work is vitally important to the nation’s prosperity and security. In ATE centers and projects, two-year colleges have a leadership role and work in partnership with universities, secondary schools, business and industry, and government agencies to design and carry out model workforce development initiatives. For more information, see www.atecenters.org, www.ateprojectimpact.org, and www.aacc.nche.edu/ateprogram.

About the National Science Foundation (NSF)
The National Science Foundation (NSF) is an independent federal agency created of the U.S. Government whose mission is to promote the progress of science; to advance the national health, prosperity, and welfare; and to secure the national defense. The foundation competitively awards grants for research and education in the science, technology, engineering, and mathematics fields. For more information, see www.nsf.gov.

About the American Association of Community Colleges (AACC)
The American Association of Community Colleges is the primary advocacy organization for the nation’s community colleges. The association represents 1,200 two-year, associate degree–granting institutions and more than 12 million students. AACC promotes community colleges through five strategic action areas: recognition and advocacy for community colleges; student access, learning, and success; community college leadership development; economic and workforce development; and global and intercultural education. For more information, see www.aacc.nche.edu.

About the ATE Conference
The 20th annual ATE Conference, jointly sponsored by the National Science Foundation (NSF) and the American Association of Community Colleges (AACC), will be held October 23-25, 2013 at the Omni Shoreham Hotel in Washington, DC. The conference is a national event that promotes technical education in the fields of science, technology, engineering, and mathematics (STEM). The conference is attended by over 800 people representing community colleges, four-year institutions, secondary schools, and business and industry. The event also includes and highlights participation by approximately 50 ATE students and recent alumni.

Important Deadlines
Call for Sessions: August 21, 2013
Student Application Submission: September 10, 2013
Showcase Session Space and AV Reservation: September 19, 2013
Conference Registration: September 26, 2013
Hotel Reservations: September 26, 2013

Conference Contact Information
Phone: 202-728-0200 x257
Email: ate@aacc.nche.edu
Please Save the Date!

2014 ATE PRINCIPAL INVESTIGATORS CONFERENCE

October 22-24, 2014 | Omni Shoreham Hotel | Washington, DC