CALL TO ORDER AND INTRODUCTIONS
Chair McGee called the meeting to order at 12:30 p.m. She welcomed the committee and asked members to introduce themselves. McGee noted that Mary Spangler has retired and therefore no longer serves on the PAEC.

APPROVALS
Motion to approve the October 11, 2012, Meeting Minutes: Derr, Austin. Motion carried. Motion to approve the April 20, 2013, Agenda: Austin, Hamann. Motion carried.

PAEC CHAIR’S REPORT
McGee provided the following updates:

1.) AACC Convention Activities
The New Presidents Institute is sponsored by the PAEC immediately prior to the AACC Convention. Approximately 146 new presidents were named this past year, yet only 12 registered in advance for the Institute with approximately 20 attending. To better connect with new presidents, McGee suggested that the PAEC Chair be advised by AACC when a new president is named so that a letter can be written to each new president as they are appointed with a copy to their Board Chair. In conjunction with the New Presidents Institute, PAEC hosted a reception for the new presidents and the returning AACC board members. However, based on the attendance, it appears that most PAEC members were not aware of the reception and the fact that we were the host group. This is something that needs to be better coordinated with AACC for next year.

Chair McGee also discussed this year’s format for the Hail and Farewell Luncheon. The luncheon will now serve as AACC’s official business meeting. PAEC will serve as the Honorary Host for this event.

2.) Operating Procedures
McGee explained that the PAEC operating guidelines are not Bylaws, but Operating Procedures. The changes suggested by the PAEC have been approved by the AACC Board with some additions that are noted in the revised Operating Procedures document. Additionally, McGee reviewed the expectations of membership for the newly-elected PAEC members in attendance.

The major changes to the Operating Procedures are: an increase in PAEC membership; voting now takes place in regions to elect PAEC members; and the Chair-Elect is voted on by the Presidents
Academy Executive Committee. McGee thanked Jana Kooi and Greg Hamann for their diligent work on the revisions to the Operating Procedures.

NOMINATING COMMITTEE REPORT
Deb Derr, Chair of the Nominating Committee, provided the following report:

1.) Election Results
Derr and Jacobs were the Nominating Committee. They reported there was good participation in the PAEC elections and the process was very competitive. However, it has been challenging finding members to represent the Southern Region. Derr also discussed the gender/ethnic balance of the committee and the need for more diversity.

2.) Chair-Elect Election
One formal nomination for the Chair-Elect position was received from Hiyane-Brown. Nominations were then solicited from the floor. There were none. Kathi Hiyane-Brown was approved as Chair-Elect by the committee.

3.) At-Large and Region Vacancies Member Selection
The proposed slate of Regional Representatives and Members-at-Large follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Region</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laura Coleman</td>
<td>Central 2016</td>
</tr>
<tr>
<td>Evelyn Jorgenson</td>
<td>Southern 2016</td>
</tr>
<tr>
<td>George Knox</td>
<td>Western 2016</td>
</tr>
<tr>
<td>Cecilia Cervantes</td>
<td>At Large 2014</td>
</tr>
<tr>
<td>Glen Gabert</td>
<td>At Large 2014</td>
</tr>
<tr>
<td>Deb Derr</td>
<td>At Large 2014</td>
</tr>
</tbody>
</table>

Motion to accept the proposed list of Members and Members At-Large. Hamann; Austin. Motion carried. Derr will contact the At-Large Members and other suggested Members, with a term beginning July 1, 2013.

Hiyane-Brown’s Pacific region seat will be vacated as a result of being elected Chair-Elect. Motion to accept Glenn Roquemore to fill the Pacific region vacancy. Hiyane-Brown; Mitchell. Motion carried.

PRESIDENTS ACADEMY SUMMER INSTITUTE (PASI)
Hamann made a motion that the PAEC Chair retains responsibility for AACC/ACCT programming, while the Chair-Elect is responsible for PASI. Motion carried.

Hamann reported on the plans for the 2013 Presidents Academy Summer Institute in Baltimore, July 20-23. He reviewed the agenda and asked for feedback from the committee. Hamann also asked PAEC members to help with PASI planning by providing information on the speakers – such as a short bio and brief session description.

MENTORING PROGRAM SURVEY
Kooi presented the mentor and mentee survey, and discussed the components. The committee suggested:

- Including a question identifying the length of time they’ve been a president
- Giving definitions of the expectations of the mentor/mentee relationship
- Grouping questions under topical areas (review competencies)
- Providing examples of how to connect/engage nationally

Committee members were asked to continue reviewing the surveys in the coming weeks and provide feedback to McGee. A copy of each survey is attached to the meeting minutes.

OTHER BUSINESS
Polonio announced the May 1 closing date for ACCT proposals.

ANNOUNCEMENTS
McGee asked the committee to support the Phi Theta Kappa scholarship initiative – Oberndorf Challenge. She will send a letter with details to each committee member.

ADJOURNMENT
McGee thanked the committee for their work. She especially thanked “retiring” Board member Jana Kooi for her dedication to PAEC. The next meeting is in Baltimore on July 20th. The meeting was adjourned at 1:40pm.